



ODF No.

Offset Declaration Form (ODF) *(Please attach supporting documents)*

Procurement project:

Offset type:

A. Offset transaction *(to be completed by the foreign supplier)*

1. Name and address of foreign supplier or eligible partner:

2. Contact (Name, Tel. No., E-mail):

3. Purchase order number(s) and date(s):

4. Product description:

5. Security-relevant technology:
(if applicable)

6. Transaction value and currency:

7. Multiplier / Date of pre-approval:
(if applicable)

8. Industrial sector:

9. Transaction type:

10. Additionality (code):



B. Confirmation (to be completed by the Swiss beneficiary)

1. Name and address of Swiss beneficiary:

2. Contact (Name, Tel. No., E-mail):

3. Swiss value added (%):

German-speaking French-speaking Italian-speaking

4. Turnover per language region (%):

5. Recognised offset value and currency:

if B.3. is above 61 % = A.6.

if B.3. is between 20 and 61 % = A.6. × B.3.

if B.3. is below 20 % = 0 (no offset)

The Swiss beneficiary hereby confirms that the reported offset transaction has taken place as described above, that it is additional (not a day-to-day business) and that the stated Swiss value added is correct. The Swiss beneficiary undertakes to grant armasuisse or a commissioned external auditor, upon their request, free of charge access to all necessary documents and information related to this transaction. The Swiss beneficiary agrees that this offset transaction will be credited to the foreign supplier's offset obligation, that its name will be entered in a public offset register and that, **in the case of indirect offset transactions, it will pay 0.1% of the recognised offset value to the Offset Office Berne** after receiving the corresponding invoice (for its administrative work and support). For any queries, please contact the Offset Office Berne, tel. +41 (0)58 464 70 38, offset@ar.admin.ch. Further information can be found at: <https://www.ar.admin.ch/en/beschaffung/ruestungspolitik-des-bundesrates/offset.html>.

Place, date:

Signature:

C. Explanations

Foreign suppliers of defence materiel are placed under the obligation of providing research institutions and companies in Switzerland with business opportunities or inducing foreign partner companies to do so. With the present form, the Swiss beneficiary confirms that it has received an order in execution of said obligation. The filled-in form is to be submitted to the Swiss beneficiary at the time when the order is placed. The information contained in the form is treated confidentially.

For the **code of additionality** the following criteria apply:

Code 1 the transaction is new if (*alternatively*)

- (a) there has been no previous business connection to the Swiss company,
- (b) the business relation covers other goods/services than in the past; or

Code 2 in a business connection existing for some time the transaction (*alternatively*)

- (a) constitutes a substantial increase in sales compared to the average turnover of the last three years for the same product(s) or the same service(s),
- (b) constitutes an increase in business, which has already been recognised by armasuisse and was documented accordingly by the foreign supplier,
- (c) constitutes an increase in business, which is based on a new basic agreement with a duration of several years, and which has been recognised by armasuisse.

The confirmation or possible evidence are the responsibility of the Swiss company. If evidence for additionality was furnished previously for specific offset transactions, they have to be included in the controlling process; or

Code 3 an existing business connection is reactivated and a contract is placed with the Swiss company (*alternatively*)

- (a) without inviting other offers,
- (b) if during open and competitive invitation of offers the Swiss company proves to be at least as competitive as the best offer.

The recognisable value is defined by armasuisse from case to case, depending on the importance of additionality; or

Code 4 every other transaction, if the foreign company can prove that the respective transaction with the Swiss company was realised solely due to its efforts. The recognisable value is fixed by armasuisse from case to case, depending on the importance of additionality (it is advisable to clarify eligibility and amount with armasuisse in advance).

Goods and services of "Swiss origin", including licenses, know-how transfers, etc. according to the following **industrial sectors**:

- Branch 11 Engineering industry;
- Branch 12 Metal industry;
- Branch 13 Electrical and electromechanical industry;
- Branch 14 Optical industry;
- Branch 15 Watch-making industry;
- Branch 16 Vehicle, truck and railway industry;
- Branch 17 Rubber and plastic products;
- Branch 18 Chemical products;
- Branch 19 Aircraft and aerospace industry;
- Branch 20 IT-industry/software engineering;
- Branch 21 Co-operation with universities and research institutes.